

Fair Access Policy

The aim of this policy is to set out some principles to clarify the expectations on all parties to support fair access procedures to operate effectively and to ensure fair access to any **skypeople** learning and assessment experience and also the **skypeople** EPA for apprentices.

All apprentices and potential apprentices should be able to enter and successfully participate in an apprenticeship programme and EPA in pursuit of their learning objectives. **skypeople** learning experience is committed to ensuring that we and our approved EPAO provide apprentices and other learners with all relevant information about the apprenticeship, EPA and any other assessment. It sets out our intention to deliver an EPA service and a range of apprenticeship and other qualifications that are fair, accessible and do not include any unnecessary barriers to entry.

Provider and host centre responsibility

It is important that staff involved in the delivery of apprenticeship and other qualifications and on programme assessment are fully aware of the contents of the policy. Providers and host centres responsible for facilitating EPA and other learning and assessment opportunities must ensure that they adhere to the requirements of this policy.

Policy statement

skypeople learning experience is committed to the development and support of apprentices and other learners including information provision and entry and access arrangements, irrespective of any protected characteristic they may have.

skypeople is committed to:

- Ensuring that every **skypeople** learning experience or approved EPA location has a fair access policy.
- Ensuring fairness in our application of all access arrangements for EPAs and learners.
- Ensuring that apprentices and other learners with a protected characteristic are neither advantaged nor disadvantaged in EPA or other assessment in comparison to apprentices who do not share that characteristic, ensuring that all achievement in EPA and other assessments are comparable.
- Ensuring that adequate monitoring and review of equality and diversity throughout the process of developing and delivering EPA and other products and services.
- Ensuring that **skypeople** learning experience considers all access requests relating to EPA and other assessment that are received, except where acceptance of the request is not logistically possible or where acceptance would undermine the reliability or integrity of the assessment.
- Monitoring data related to apprentice and other learner achievement in order to detect and mitigate against any accidental bias.
- Ensuring that all **skypeople** learning experience and approved EPA centres are fulfilling their fair access responsibilities.
- Incorporate specific and appropriate duties in respect of implementing the fair access policy into the work objectives of all staff and examiners involved in the EPA and other assessment duties.
- Provide equality training and guidance as appropriate to **skypeople** learning experience staff and contractors.

Skypeople promise where complaints relating to issues of fair access cannot be satisfactorily resolved, apprentices and other learners must be made aware of their right to appeal to **skypeople** via the arrangements outlined in **skypeople** Complaints and Appeals Policies.